

**Berthoud Fire Protection District
Board Meeting Minutes
February 18, 2020**

Meeting Subject:
Board of Directors

Location:
District Office
275 Mountain Ave., Berthoud

Meeting Organizer / Contact:
Jill Wilson (970) 532 – 2264

Date: 02/18/2020
Time: 6:00 p.m.

Agenda Items

Call to Order / Roll Call

Board President, Dan Hershman, called the meeting to order at 6:30 p.m. Directors present were President Dan Hershman, Vice-President Michael Cook, Secretary Gary Maggi and Directors Dave Shipley and Eric Ryplewski.

Others in Attendance: Operations Chief Robert Stumpf, Finance Director Debra Graves, Battalion Chiefs Scott Lindschmidt and Andrew Kuiken, and Administrative Assistant Jill Wilson.

Pledge of Allegiance

Review of the Agenda

The agenda was reviewed and approved with the addition of a discussion regarding bids for cleaning services. Motion by Vice-President Michael Cook, seconded by Secretary Gary Maggi.

Public Comment

None

Consent Calendar

Approval of the November 19, 2019 meeting minutes.
Approval of the November 2019 Financials

Motion by Director Shipley to approve the consent calendar, seconded by Secretary Gary Maggi.

Personnel

None

Board of Director Action

Approval of the New Contract and Fees for the Meetings Rooms and Kitchen: Ms. Wilson presented the new contract which proposed fees for each room along with a damage deposit fee. There would be one fee across the board for all groups. There would be no reduced fees for non-profit or 501C3 groups. Director Dave Shipley wondered if the fees would be sufficient enough to cover cleaning costs. Vice-President Michael Cook voiced concerns regarding longstanding groups and nonprofits that had used the space in the past. President Dan Hershman suggested limiting nonprofits to ones that were sanctioned or associated with some sort of local or state government. Chief Stumpf suggested that non-profit groups could have the option to petition to use the building, which would be subject to approval by the District. Ms. Wilson explained that the agreements with GoldenLinks, R.A.F.T and Volunteers of America were being drafted. Motion by Director Eric Rypkowski to approve the contract as presented. Motion by Director Dave Shipley to amend the motion to have the contract reviewed annually. Vice-President Michael Cook stated that the contract should be subject to the other agreements currently being negotiated. Director Eric Rypkowski amended his motion to approve the contract as presented with the addition that it be reviewed on an annual basis and subject to the agreements with GoldenLinks, R.A.F.T. and Volunteers of America. The motion was seconded by Director Dave Shipley. The motion carried.

Communications from Staff

Debra Graves, Finance Director

Update on the May Election: Ms. Graves noted that currently only two nominations had been received. Self-nominations close on February 28th and Write-In Affidavits close on March 2nd.

Firefighter Recruitment Process: Ms. Graves stated that the recruitment process closes on March 15, 2020.

May Soricelli, Public Information Officer

PIO Analytics Report January 2020- The January 2020 analytics report was provided to the Board.

Rob Stumpf, Operations Chief

Promotion and Award Ceremony Update: Chief Stumpf mentioned the promotional and awards ceremony held by the District on February 8th.

Training & Mtg. Room Completion Update: Chief Stumpf noted progress on the completion and a list of items that still needed to be completed.

Jill Wilson, Administrative Assistant

Cleaning Services Bids- Ms. Wilson asked the Board if there would be a conflict of interest if the District received a bid for cleaning services from a relative of an employee. President Dan Hershman stated that he did not see a problem with it if the District solicited other bids, and it was a competitive process. Vice-President Michael Cook stated that the Board should be the one to award the bid.

Fire Marshal Services Updates: Ms. Wilson noted that the transition over to Fire Marshal Services was complete. Vice-President Michael Cook stated that it should be kept in mind that Fire Marshal Services was a representative of the District and there needed to be a way for Fire Marshal Services to be identified as part of the District. Ms. Wilson stated that an ID badge and/or business cards would be ordered.

Andrew Kuiken, Battalion Chief of Training

Training and Meeting Room Sound Panels: BC Kuiken showed examples of sound paneling. He stated that he was soliciting more quotes and would bring those to the Board at a later date.

Forty Hour (40) Recruit Academy Update: BC Kuiken stated that seven (7) recruit firefighters attended what ended up being a 50-hour in-house academy where they completed extensive training sessions.

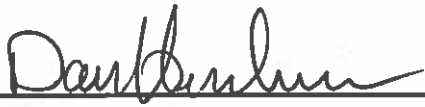
Communication from Board of Directors / Open Discussion

None

Adjournment

Board President, Dan Hershman, called for a motion to adjourn at 7:13 p.m. Motion by Vice-President Michael Cook, seconded by Secretary Gary Maggi.


Signature Page:

X 


Dan Hershman
President

X 


Michael Cook
Vice-President

X 

Garry Maqqi
Secretary

X 

Eric Ryplewski
Director

X 

Dave Shipley
Director