

Berthoud Fire Protection District Board of Directors Meeting Minutes

Date: Tuesday, August 17, 2021
Location: 248 Welch Ave., Berthoud, CO 80513
Time: 6:30 p.m. or immediately following the Pension Board meeting
Meeting Organizer: Jill Wilson (970) 532 – 2264

Agenda Items

Call to Order / Roll Call

Board President, Dan Hershman, called the meeting to order at 6:19 p.m. Directors present were President Dan Hershman, Vice-President Michael Cook, Secretary Gary Maggi, Director Eric Ryplewski and Director Dave Shipley.

Others in Attendance: Fire Chief Steve Charles, Operations Chief Robert Stumpf, Battalion Chief Scott Lindschmidt, and Chief of Staff Jill Wilson.

Pledge of Allegiance

Review of the Agenda

President Dan Hershman noted that the agenda should be corrected to state 2022 Budget instead of 2021. Chief Charles had two additions: the 20th anniversary ceremony of September 11th and Board study session on District facilities.

Motion by Vice-President Mike Cook to accept the agenda with one correction and two additional items, seconded by Director Dave Shipley.

Public Comment

None

Consent Calendar

Approval of the July Financials

Approval of the July 20, 2021 Meeting Minutes

Motion by Director Dave Shipley to approve the consent calendar, seconded by Gary Maggi.

Personnel


 None


Board of Director Action

 None

Command Staff Communications

Jill Wilson, Chief of Staff

 **Safe Deposit Box Authorizations** - Ms. Wilson stated that the District was updating the safe deposit box authorization by removing John Erickson and Debra Graves and adding Jill Wilson. The members now authorized would be Dan Hershman, Mike Cook, Steve Charles, and Jill Wilson.

 **James Vincent Group, LLC Update**
Ms. Wilson stated that the James Vincent Group would be in Town on August 18 to meet with the District with the intent of transferring services over to them.

 **Media Analytics Report for July 2021**



Operations Chief Stumpf

 **Fire Apparatus Maintenance & Repair Services / City of Loveland**
Chief Stumpf stated that the District was negotiating a contract for fleet maintenance services with the City of Loveland.
Motion by Vice-President Mike Cook to enter into an IGA with Loveland for future apparatus maintenance, seconded by Eric Ryplewski.

September 11th 20th Anniversary Ceremony -

Chief Stumpf stated that a ceremony would be held for the 20th anniversary, which would begin around 9:00 a.m.

Division of Fire Prevention & Control / Status Update

Chief Stumpf noted that the State vacated Station 1 on August 3rd and moved to Hudson.

Response Plan Overview to I 25 Incidents

Chief Stumpf stated that there was no update to the response plan since presented at last month's Board meeting.

Stephen Charles, Fire Chief

Board Worksession

Chief Charles stated that he would like to set up a study session to discuss facility needs and how those facility needs could be funded. The Board agreed to schedule a study session on Friday, August 27th at 12:00 p.m.

2022 Budget Request Due August 31st

2022 Budget Calendar – presented to the Board

Fire Marshal Services / Joe Jaramillo

Chief Charles mentioned that Mr. Jaramillo hired another inspector to help with inspections.

Insurance Services Office Survey Update (there's light at the end of the tunnel; doesn't not appear to be a freight train)

Chief Charles stated that he was notified that the District would maintain it's Class 2 rating. With the new water tender coming, it appeared that the District would have to maintain two tenders and would be doing a water tender shuttle and would no longer be doing the long hose lay.

"Firefighter for a Day" Camp Friday, August 13th 09:00 to 13:00 @ Town Park

Battalion Chiefs

BME Water Tender Status

Chief Stumpf stated that a final inspection was scheduled for the following week.

Wildland Fire Deployments

Chief Stumpf noted that the District staffed an engine boss with a Loveland Fire apparatus to Montana. The District's Type 6 was currently in Idaho.

Station 1 Construction Sidewalk & Parking Lot Delayed

Chief Lindschmidt stated that D S Constructors had to postpone the project as they had a material supply delay. It was expected to begin in September now.

Communication from Board of Directors / Open Discussion

Adjournment

Board President, Dan Hershman, called for a motion to adjourn at 7:07 p.m. Motion by Vice-President Mike Cook, seconded by Secretary Gary Maggi. The motion carried.

Signature Page:

X 

Dan Hershman
President

X 

Mike Cook
Vice-President

X 

Gary Maqqi
Secretary

X 

Eric Ryplewski
Director

X 

Dave Shipley
Director