

Berthoud Fire Protection District Board of Directors Meeting Minutes

Date: Tuesday, June 14, 2022
Location: 248 Welch Ave., Berthoud, CO 80513
Time: 6:00 p.m.
Meeting Organizer: Jill Wilson (970) 532 – 2264

Agenda Items

Call to Order / Roll Call

Board Vice-President, Mike Cook, called the meeting to order at 6:01 p.m. Directors present were Vice-President Mike Cook, Secretary Gary Maggi, Director Eric Ryplewski, and Director Dave Shipley. President Dan Hershman was absent.

Others in Attendance: Fire Chief Steve Charles, Operations Chief Rob Stumpf, Battalion Chief Lyle Fenderson, and Chief of Staff Jill Wilson.

Pledge of Allegiance

Review of the Agenda

Chief Charles noted that the James Vincent Group would not be in attendance; thus the capital improvement plan would not be discussed.

Motion by Secretary Gary Maggi to accept the agenda as presented with changes, seconded by Director Dave Shipley.

Public Comment

None

Consent Calendar

Motion by Secretary Gary Maggi to approve the May 10, 2022 meeting minutes, seconded by Director Dave Shipley.

Personnel

None

Executive Session

Motion by Director Eric Ryplewski to go into an executive session at 6:04pm, seconded by Secretary Gary Maggi.

Kelley Duke, Ireland Stapleton, certified for record that the executive session constituted attorney client privilege, and the executive session would not be recorded. Motion by Director Dave Shipley to move out of executive session at 6:27pm, seconded by Secretary Gary Maggi.

Motion by Secretary Gary Maggi to authorize the Board President to execute a letter of intent with Van West Partners to acquire property for station 3, consistent with legal review and approval, seconded by Director Eric Ryplewski.

James Vincent Group, Finance Consultants

Financial Report Presentation by Chief of Staff Jill Wilson

Director Dave Shipley noted the District was currently overbudget, which we needed to be vigilant about.

Motion by Director Dave Shipley to approve the May financial report, seconded by Secretary Gary Maggi.

Command Staff Communications

Rob Stumpf, Operation Chief

Berthoud Day:

Chief Stumpf briefed the board on the event and stated it went well in the new location. He had met with the Sheriff's Department and Chamber of Commerce to complete an after-action review of the day.

July 4th Celebration Town of Berthoud / TPC Golf Course: Chief Stumpf noted that the Town fireworks would be on July 3rd and would be shot off from Waggener Farm Park. The District would be upstaffing the event.

Jill Wilson, Chief of Staff

CPS HR Professional Assessment and Testing Services for Engineer, Lieutenant, and Battalion Chief: This District was currently working on creating assessment centers for the Lieutenant and Engineer positions. The assessment centers were scheduled for the end of September and beginning of October.

Community Risk Assessment / Standard of Cover by Emergency Services Consulting International: Site visit was scheduled with ESCI for Friday, June 17th

Recruit Firefighter Process Outcome:

Six new reserve firefighters were hired. Orientation was scheduled for June 25, 2022.

Stephen Charles, Fire Chief

Remodel of Station 1: There was a review of the proposal submitted by D S Constructors.

Motion by Director Eric Ryplewski to approve a remodel of Station 1 with the process beginning in 2022 and sustaining 50% in reserves, seconded by Director Dave Shipley.

Ursa Major / East Station: Chief Charles stated that Ursa Major has approved allowing a District building on their site. They were currently in several permitting processes with the Town of Berthoud, and once that completed work would begin with us on the process to put a building/garage on their site.

Board of Director Actions

Approve / Not Approve Financials

Motion by Director Dave Shipley to approve the May financial report, seconded by Secretary Gary Maggi.

Approve Apparatus Financing

Motion by Director Eric Ryplewski to approve by resolution 2022-0614 the lease purchase agreement with Zions Bancorporation, seconded by Secretary Gary Maggi.

Approve Remodel of Station 1

Motion by Director Eric Ryplewski to approve a remodel of Station 1 with the process beginning in 2022 and sustaining 50% in reserves, seconded by Director Dave Shipley.

Communication from Board of Directors / Open Discussion

Adjournment

Vice-President, Mike Cook, called for a motion to adjourn at 7:15 p.m. Motion by Director Dave Shipley, seconded by Secretary Gary Maggi.


Signature Page

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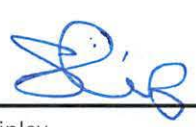
Michael Cook
Vice-President

X



Gary Maqqi
Secretary

X



Dave Shipley
Director

X



Eric Rypkowski
Director