

## Berthoud Fire Protection District Meeting Agenda

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**Meeting Subject:**

Board of Directors

**Location:**

248 Welch Ave.  
Berthoud, CO 80513

**Date:**

Tuesday, June 16, 2020

**Time:**

6:00 p.m.

**Meeting Organizer / Contact:**

Jill Wilson (970) 532 – 2264

### Agenda Items

**Call to Order / Roll Call**

Board President, Dan Hershman, calls the meeting to order and completes roll call of Directors present.

**Pledge of Allegiance**

**Review of the Agenda**

Review of the agenda and addition of items of new business to the agenda for consideration by the Board.

**Public Comment**

Individuals wishing to speak during public comments are welcome and are asked to limit their comments to no more than five (5) minutes.

- Ruth Fletcher Carter / R.A.F.T. Charging Station Presentation

**Consent Calendar**

Approval of the May 19, 2020 meeting minutes  
Approval of the May 2020 Financials

**Personnel**

	None
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**Board of Director Action**

**Adopt Resolution to Rescind the Current Declaration “State of Emergency” Due to COVID 19**

**Approve Letter of Authorization / Golden Links & R.A.F.T. Charging Station**

**Approve Re-Branding Public Meeting Rooms & Training Facility**

**Communications from Staff**

**Debra Graves, Financial Director**

**Audit Presentation by Rubin Brown**

**Rob Stumpf, Operations Chief**

**DFPC Engine Staffing**

**Friday, June 3<sup>rd</sup> Fireworks Display**

**May Soricelli, PIO**

**2019 Annual Report / Digital Report**

**Media Report**

**Marketing Advertisements / Chamber of Commerce**

**Jill Wilson, Administrative Assistant**

**Public Meeting Room / Public & Golden Link Re-Engagement**

**Re-Branding Public Meeting Rooms & Training Facility**

**Golden Links Agreement**

## Battalion Chief's

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## Stephen Charles, Fire Chief

	<b>Adopt Resolution to Rescind the Current Declaration "State of Emergency" Due to COVID 19</b>
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	<b>Letter of Authorization / Golden Links &amp; R.A.F.T. Charging Station</b>
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	<b>Funeral Services Former Fire Investigator Joshua MacDonald</b>
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	<b>Gallagher Amendment Article Dated June 1, 2020 Gallagher Amendment Article Dated June 4, 2020</b>
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	<b>(For the Boards Information)</b>
	<b>Organization Plans Update</b> <ul style="list-style-type: none"><li>• <b>Impact Fee Schedule / Completed February 2018</b></li><li>• <b>Strategic Plan / Completed May 2020</b></li><li>• <b>Continuity of Operations (COOP) / Recent Update 2020</b></li><li>• <b>Staffing Needs Assessment / Completed July 2019</b></li><li>• <b>BNSF Rail Mitigation Plan / Update In-Process</b></li><li>• <b>Emergency Operations Plan (EOP) / Update In-Process</b></li><li>• <b>Risk Management Framework (RMF) / Update In-Process</b></li><li>• <b>Community Wildfire Protection Plan (CWPP) / Completed October 2019</b></li><li>• <b>CWPP Incident Response Guide (IRG) / Completed 2009</b></li><li>• <b>Mitigation Action Guides (MAG's) / Initiated October 2015</b><ul style="list-style-type: none"><li>➤ <b>EOP - Completed 2016 / Updated 2020</b></li><li>➤ <b>COOP - Completed 2016 / Updated 2020</b></li><li>➤ <b>BNSF Mitigation Plan - Completed 2011 / Updated 2016 Scheduled for Update 2020</b></li><li>➤ <b>CWPP - Completed 2007 / Updated 2016</b></li><li>➤ <b>SOC - Completed 2011 / Updated Every Two Years</b></li><li>➤ <b>Operation Response Guides – Completed 2016 Updated as Needed / Moved to Lexipol</b></li><li>➤ <b>Training Needs Assessment - Completed 2020</b></li><li>➤ <b>IFC Adoption – Completed 2016 / Updated 2019</b></li></ul></li></ul>

**(For the Boards Information)**

**Office Staffing Hours Clarification;**

- Chief Charles Monday – Friday / 07:00 to 17:00
- Operations Chief Stumpf Monday – Friday Flex Hours
- Training Chief Kuiken Monday – Friday Flex Hours
- HR / Finance Director Graves Thursday & Friday Part Time Flex Hours
- Account Technician Rogers Monday –Thursday / 07:00 to 16:30 Hours
- Administrative Assistant Felton Thursday & Friday / 08:00 to 16:30 Hours
- PIO Soricelli Monday – Friday / Flex Hours
- Administrative Assistant Wilson Monday – Wednesday 08:00 to 16:30 Hours

**(For the Boards Information)**

**2019 Annual Report / Larimer Emergency Telephone Authority**

**Communication from Board of Directors / Open Discussion**


**Adjournment**

Board President, Dan Hershman, will call for a motion to adjourn both 1<sup>st</sup> and 2<sup>nd</sup> and ask for a vote from the Directors.



Priority



Important



Follow Up