

# Berthoud Fire Protection District Board of Directors Special Meeting Minutes

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**Date:** Thursday, June 29, 2023  
**Location:** 248 Welch Ave., Berthoud, CO 80513  
**Time:** 11:00 a.m.  
**Meeting Organizer:** Jill Wilson (970) 532 – 2264

## Agenda Items

### Call to Order / Roll Call

Vice-President Mike Cook called the meeting to order at 11:00 a.m. Directors present were Secretary Gary Maggi, Director Eric Ryplewski and Director Dave Shipley. President Dan Hershman was absent

Others in Attendance: Fire Chief Steve Charles, Battalion Chief Nico Romero and Administrative Assistant Jennifer Chaparro.

### Pledge of Allegiance

### Review of the Agenda

Motion to approve the agenda as presented. The motion carried unanimously.

### Public Comment

None.

### Board of Director Actions

**Station 1 Remodel Budget Approval**

### Command Staff Communications

#### Stephen Charles, Fire Chief

##### Station 1 Remodel Construction/Design Development Cost

Chief Charles stated that a review of the construction/design development proposal from DS Constructors was reviewed by a third party architect. Their review did not note any red flags to the proposed increase in cost for the remodel. As a result, Board approval was needed for the \$2.115 million dollar cost presented by DS Constructors for the remodel of Station 1.

The Board suggested using impact fees or a portion of the District impact fees to account for the increased cost from the originally projected \$1.8 million. Motion by Vice-President Cook to approve the Station 1 remodel at a cost of \$2.115 million with all costs to be allocated from all District budgetary resources available as determined by the Fire Chief with consultation from the Chief of Staff and the District financial consultants, seconded by Director Shipley. The motion carried unanimously.

### **Communication from Board of Directors / Open Discussion**

None

### **Adjournment**

Vice-President, Mike Cook, made a motion to adjourn at 11:20 a.m. The motion carried unanimously.

Signature Page

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Michael Cook  
Vice-President

X

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Gary Maqqi  
Secretary

X

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Dave Shipley  
Director

X

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Eric Ryplewski  
Director