

Berthoud Fire Protection District Board of Directors Meeting Minutes

Date: Tuesday, November 8, 2022
Location: 248 Welch Ave., Berthoud, CO 80513
Time: 2:00 p.m.
Meeting Organizer: Jill Wilson (970) 532 – 2264

Agenda Items

Call to Order / Roll Call

Board President, Dan Hershman, called the meeting to order at 2:05 p.m. Directors present were Vice-President Mike Cook, Secretary Gary Maggi, Director Eric Ryplewski and Director Dave Shipley.

Others in Attendance: Fire Chief Steve Charles, Battalion Chiefs Scott Lindschmidt, Andrew Kuiken, Nico Romero and Lyle Fenderson, Ben Archer-Clowes and Steven Rodrigues, James Vincent Group, and Jill Wilson, Chief of Staff.

Pledge of Allegiance

Review of the Agenda

Motion by Director Shipley to accept the agenda as presented, seconded by Vice-President Cook. The motion carried unanimously.

Public Comment

None

Consent Calendar

Approval of the October 11, 2022, Meeting Minutes

Motion by Director Shipley to approve the October 11, 2022 meeting minutes, seconded by Secretary Maggi. The motion carried unanimously.

Personnel

None

James Vincent Group, Finance Consultants

Financial Report Presentation by Ben Archer-Clowes

Mr. Archer-Clowes provided an overview of the October financials.

Chief Charles spoke to the District's personnel costs due to our minimum staffing requirements to meet the District's class 2 ISO rating.
Motion by Secretary Maggi to approve the October financial report, seconded by Vice-President Cook. The motion carried unanimously.

2023 Budget Presentation by Ben Archer-Clowes

The budget was discussed during the Board worksession.

Jill Wilson, Chief of Staff

Administrative Assistant Introduction: Jenny Chaparro

Ms. Wilson introduced the District's new administrative assistant.

2022 Christmas Party: Scheduled for Saturday, December 10th at Brookside Gardens

Stephen Charles, Fire Chief

LFRA IGA: Water Rescue functional consolidation & system management by both LFRA & BFPD Battalion Chiefs (On-Call) is being drafted, to be reviewed by legal counsel prior to signing.

Chief Fenderson discussed a possible interagency cooperation with LFRA and Berthoud's dive teams. Both organizations would respond to any water rescue within each jurisdiction including swift water and swift dive. Dive training with LFRA for consistency purposes on incidents will take place.

Chief Charles stated that a discussion had occurred with LFRA for an on-call Battalion Chief system with a rotational schedule.

Diesel Fuel Shortage: Anticipation & preparation for the projected diesel fuel shortage, Battalion Chief Lyle Fenderson & Lieutenant Andy Berger took the initiative to address the issue.

Chief Charles stated that the District will have an additional 2,000 gallons in reserve.

Berthoud Parkway & U.S. 287 By-pass Station Property: During a meeting on Tuesday, November 2nd Town of Berthoud planner Curt Freese informed me that the street code will not allow a left hand turn onto Berthoud Parkway from the property in question. During our 1st meeting with the Town of Berthoud, property owner, and developer we were advised that it would not be an issue. We are currently working with the Town of Berthoud engineer.
Chief Charles stated that the contract with the property owner and developer was on hold until the issue could be worked out.

Station I Remodel / Contract with D S Constructors: Legal Counsel Dino Ross of Ireland Stapleton Pryor & Pascoe was reviewing the contract.

LCSO SAR Mutual Aid IGA: The IGA will be signed as soon as John Feyen is sworn in as Sheriff of Larimer County.

Golden Links / RAFT Status: Building vacated as of Monday, October 31st

Station Property Agreement: Property use agreement with Ursa Major is secured, no further information at this time.

Board of Director Actions

Approve Financials

Communication from Board of Directors / Open Discussion

Chief Romero gave a brief update on the residential structure fire on Katmai Court.

Adjournment: Board President, Dan Hershman, called for a motion to adjourn at 2:28 pm. Motion by Vice-President Mike Cook, seconded by Secretary Gary Maggi. The motion carried unanimously.

Signature Page

X 

Dan Hershman
President

X 

Michael Cook
Vice-President

X 

Gary Maqqi
Secretary

X 

Dave Shipley
Director

X 

Eric Ryplewski
Director